



# GOTOCOLLEGEFAIRS.com

Streamlining the College Fair Circuit

## Go To College Fairs: Instructions – How to register

Log on to [www.gotocollegefairs.com](http://www.gotocollegefairs.com)

Click on the orange button "Students Register Now"



A map of the US will display  
Click on the Fair State to select fair you wish to attend

If you have already registered and wish to add another fair, select "Update Account/Add a Fair"

\*See slide 7 for new feature – Add a Fair



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All fairs within that state will be listed.

Select all fairs to attend, by checking the box under the "Attending" column

Select "Register Now"

<input type="checkbox"/>		4/27/2015 - 4/28/2015 Monday, April 27, 2015 1:00-3:00pm	Emmons Commerce Center - Princeton, New Jersey, United States
<input type="checkbox"/>		5/4/2015 - 5/4/2015 Monday, May 4, 2015 3:00-6:00pm	Princeton University - Princeton New Jersey, United States
<input type="checkbox"/>		5/14/2015 - 5/14/2015 Thursday, May 14, 2015 8:00-10:30am	Notre Dame High School - Lawrenceville, New Jersey, United States

**STUDENT REGISTRATION**  
Go To College Fairs  
Universal Student Registration  
Multiple Events in Various Venues

Welcome to the gotocollegefairs.com registration site. Completing this registration will greatly enhance your experience at college fairs and recruiting events. This system will remember you, so please create a username and password for your future reference. You may make changes to your profile at any time using this username and password.  
*\* Denotes Required Information*

User Name\*  Enter a username to log in with

Password\*  Enter a password to log in with

ReEnter Password\*

First Name\* Last Name\*

Street Address 1\*

Street Address 2

City\* State\* Zip\*

Phone\*  \* For international phone number use check box

Email\*

Gender\*

Birth Date\*  \* MM/DD/YYYY

Are you transferring from another College/University?

High School Name\*

High School City\*

H.S. Graduation Year\*

When do you plan to begin college?

Academic Interest/Intended Major(s)\*  \* Begin typing your academic interest and then select an option from the list

You must choose at least 1 Academic Interest  \* Begin typing your academic interest and then select an option from the list

\* If you cannot find your academic interest above you may type it here

Cell Phone

Can we text you?

If you would like to provide your Facebook or other social media page, please drop the link in this box

Can we message you on this page?

Create a username and password

Complete the registration form

You have the option to only complete the mandatory questions marked with an (\*)



## TRC

Badge Printing, Attendance Tracking & Lead Retrieval

Experience Service™



To enter the High School Name, use the "Find Your School" widget.

High School Name\*

High School City\*

Find Your School Home Schooled

To provide the best High School search experience, select your State and enter only the first "three" letters of your school's name then click "Search"

School Search Criteria

School Name

School City

School State

Search Close

Hint: If you can't find your school, select only your state then click "Search"

Populate the School State by using the drop down arrow

Enter **only** the **first three letters** of the High School Name then select "Search"

Click on the School's name from the list shown – this auto populates the field on the registration form





To enter Academic Interest, type **only** the **first three letters** of the Academic Interest/Intended Major

Then select from the populated list provided

Academic Interest/Intended Major(s)  
You must choose at least 1 Academic Interest

Cell Phone: \_\_\_\_\_  
Can we text you?

If you would like to provide your Facebook or other social media page, please drop the link in this box: \_\_\_\_\_

Can we message you on this page?

Ethnicity

- American Indian or Alaska Native
- Asian, Asian American, or Pacific Islander
- Black or African American
- Mexican or Mexican American
- Native Hawaiian
- Puerto Rican
- Other Hispanic, Latino, or Latin American
- White
- Other
- I do not wish to respond

Citizenship: \_\_\_\_\_

Would you like to indicate a religious preference?

SAT/ACT scores: \_\_\_\_\_ \* Leave blank if not taken

GPA: \_\_\_\_\_ \* Leave blank if not applicable

Extracurricular Activities: Orchestra

Academic Interest/Intended Major(s)\* Marketing/marketing management \* Begin typing your academic interest and then select an option from the list

You must choose at least 1 Academic Interest Sport and fitness administration/management \* Begin typing your academic interest and then select an option from the list

\_\_\_\_\_ \* If you cannot find your academic interest above you may type it here

Follow the same format to enter the second choice

If the Academic Interest is not found or there is a need to add an additional interest, complete by using the third row provided



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Check the box to accept the terms and conditions

Then hit the submit button

Check this box in order to accept our [terms and conditions](#) in order to submit this information.

**Submit** **Add Parent/Guardian**

Click "Submit" to print your Admittance Pass

Click "Add Parent or Guardian" if your parent/guardian will be attending the fair and wishes to receive information directly from Colleges/Universities.

**Submit** **Add Parent/Guardian**

Click "Submit" to print your Admittance Pass

Click "Add Parent or Guardian" if your parent/guardian will be attending the fair and wishes to receive information directly from Colleges/Universities.

You may opt to add a Parent/Guardian

If so press the "Add Parent/Guardian" button



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#### PARENT REGISTRATION

Go To College Fairs  
Universal Parent Registration  
Multiple Events in Various Venues

*\* Denotes Required Information*

User Name\*  Enter a user name to log in with

Password\*  Enter a password to log in with

ReEnter Password\*

First Name\*

Last Name\*

Street Address 1\*

Street Address 2

City\*

State\*

Zip\*

Phone\*

Email\*

**Submit**

**Add Parent/Guardian**

Click "Submit" to print your  
Admittance Pass

Click "Add Parent or Guardian" if  
another parent/guardian will be  
attending the fair and wishes to  
receive information directly from  
Colleges/Universities.

Complete the Parent/Guardian registration page

When finished press the submit button or the "Add Parent/Guardian to add an additional parent

Follow the same steps and complete by pressing the submit button

The barcode will then appear on the screen

Print

Congratulations You're Done!

## NEW FEATURE – SEE NEXT SLIDE



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## New Feature Available to add another fair

- ❑ Access the [www.gotocollegefairs.com](http://www.gotocollegefairs.com) website
- ❑ Select “Students Register Now” button
- ❑ Click on “Update Account / Add a Fair”
- ❑ Enter current username and password created
- ❑ To add another fair, click on “Add more Fairs”
- ❑ From the map of the US displayed, select state and select fair by checking on the “Attending” box
- ❑ Click “Add Fairs” – you will receive a success message.
- ❑ Continue by clicking “profile” and then “Reprint Your Pass”



Username \*

Password \*

[Forgot Username/Password?](#)

**Log In**

Edit Your Profile

Select this option if you want to edit your information under your account.

Reprint Your Pass

Select this option if you want to reprint your admittance pass.

Add More Fairs

Select this option if you want to add more fairs to your registration.

Congratulations!!!! We're making the college fair circuit much more efficient for you.

New fairs have been successfully added to your account, please log in to edit your profile, print your passes, or add more fairs

Profile